CPSRC
Capital Program and Space Review Committee

CPSRC will serve as an initial point of discussion across multiple key stakeholders regarding campus space and construction needs, and potential projects to be considered to meet these needs in the context of the Master Plan, Strategic Plan, and budgetary realities

PURPOSE
- To review capital program initiatives for land utilization, space allocations, and architectural and infrastructure changes to the campus

PROCESS
- Meeting weekly or biweekly, CPSRC reviews and recommends the disposition and funding for all real estate, space allocation, construction and renovation projects; and all deferred maintenance projects

CONVENORS
- Provost
- Vice President for Research
- Executive Vice President Administration and Chief Financial Officer

SUPPORTED BY
- Budget and Finance office
- Facilities Operations and Building Services
- University Planning, Design, and Construction
- Key Stakeholders

Space

Space & Project Request Procedures

https://space.uconn.edu/

		PATH 1	PATH 2	PATH 3
	University Departments Approval & Support	Space reallocation within the school occupied spaces + No Work.	Space is reallocated /modified within the school/ department	New space needed
	Funding needed	No	Yes	Yes
	Action	Requester/ UPDC Space Update	Requester Project Request	Requester Space Request
	Dean/Regional Campus Director approval	*	*	*
	Review/Planning UPDC		*	*
	CPSTC triage assigns requests to UPDC or FO		*	*
	CPSRC review		*	*
	UPDC / FO take on project as assigned *		*	*

Notes:

* UPDC and FO have an advisory and support role to ensure compliance, and provide options for review and approval as well as project and construction management

If project budget is higher than $500,000 BOT approval is required as well.

PATH 1

	PATH 1
University Departments Approval & Support	**Space reallocation within the school occupied spaces + No Work.**
Funding needed	**No**
Action	Requester/ UPDC Space Update
Dean/Regional Campus Director approval	*
Review/Planning UPDC	
CPSRC triage assigns requests to UPDC or FO	
CPSRC review	
UPDC update space data	*

ACTION

- Requester Space update request
- UPDC - Update space records

PROS

- Requester and UPDC have a good understanding of space use and will be able to make a case for future projects
- Future space allocations will be informed and easy to manage
- A good record of space will lead to future savings as options for space will be informed

CONSTRAINTS

- Updates must be done in a timely manner
- Code and safety compliance must be met

OUTCOME

- Updated space reports for University and Requester use

PATH 2

	PATH 2
University Departments Approval & Support	**Space is reallocated /modified within the school/ department**
Funding needed	**Yes**
Action	**Requester Project Request**
Dean/Regional Campus Director approval	*
Review/Planning UPDC	*
CPSRC triage assigns requests to UPDC or FO	*
CPSRC review	*
UPDC / FO take on project as assigned *	*

ACTION

- Requester - Project request
- UPDC & Requester – Planning options
- UPDC or FO - work on Project Formulation

PROS

- Review of space options and identify potential savings
- Gathering and defining scope
- Review of feasibility

CONSTRAINTS

- Funding approval
- Code and safety compliance
- Schedule

OUTCOME

- Efficient space allocation
- Efficient use of funds
- Updated space reports for University and Requester use

PATH 3

	PATH 3
University Departments Approval & Support	New space needed
Funding needed	Yes
Action	CPSRC Space Request
Dean/Regional Campus Director approval	*
Review & Planning UPDC	*
CPSRC triage assigns requests to UPDC or FO	*
CPSRC review	*
UPDC / FO take on project as assigned *	*

ACTION

- Requester - Space request
- UPDC & Requester – Planning options
- UPDC or FO - work on Project Formulation

PROS

- Potential of savings by identifying the most favorable location

CONSTRAINTS

- Funding approval needed
- Code and safety compliance
- Schedule

OUTCOME

- Efficient space allocation
- Efficient use of funds
- Updated space reports for University and Requester use

Questions

https://space.uconn.edu/